

George Mason University
FY18 Budget Planning Calendar

MONTH	DAY	Items
August	29	Office of Budget and Planning distributes request for: FY 2019 Budget Requests and Reduction (Non-Academic) Scenarios
	29	Office of Budget and Planning distributes FY 2019 requests for: new or modified course/lab/premium tuition fees
September	29	Budget Request and Reduction Scenarios due to the Office of Budget and Planning
October	9	AE 2023 Plan instructions and AE SGR changes requested by the Office of Budget and Planning
	30	FY 2019 requests for: new or modified course/lab/premium tuition fees proposals are due from units to the Office of Budget and Planning
November	1	BUDS Round I sent to units
	6	Office of Budget and Planning compiles fee proposals for review by the Fee Advisory Committee
	16	Unit profiles distributed for updates to be included in the Executive Budget Summary
	20	AE 2023 Plans and AE SGR Changes due to the Office of Budget and Planning
	20	Fee Advisory Committee reviews fee proposals allowing sufficient time for colleges to respond to questions
December	1	BUDS Round I returned to the Office of Budget and Planning
	17	Unit profiles returned to the Office of Budget and Planning for inclusion in the Executive Summary
	18	Governor's Budget Amendments for FY 2019 will be released
January	11	BUDS Round II sent to units
	10	The Fee Advisory Committee makes fee recommendations
February	1	BUDS Round II returned to the Office of Budget and Planning
	28	BUDS Round III sent to units
March	23	Last day for units to submit FY 2018 Position Control
	23	BUDS Round III returned to the Office of Budget and Planning
May	3	FY 2019 Budget Approved by BOV
	11	Last day for units to submit FY 2018 permanent budget adjustments
	16	Last day for units to submit FY 2018 Reallocations
June	1	Fee assessment (with any new Tuition/Fee, Course Fee, Premium or Other Fees) is applied for the FY 2019 academic year
	22	Budget Rolled to Approved Status (tentative)
	30	BUDS FY 2019 Original Budgets sent to units
July	1	FY 2019 Original Budgets available in Banner, ePrint and MicroStrategy

**George Mason University
FY18 Budget Model Calendar**

October	15-30	Meet with units to review FY 2018 Fall Projections
January	30	Spring BOT (will not include Korea)
February	5-9	Estimated Fall EOT
	23	Spring Last Day to Drop
March	6	Spring Census (Korea BOT)
April	8-22	Meet with units to review FY 2018 Spring Projections
May	22-June 6	Meet with units to review FY 2019 Budget